

Appendix No 1

Licence—expression of interest application

Use this form to lodge an expression of interest for a licence over the former Sussex Marine Centre under the *Crown Land Management Act 2016*.

Contact us

For more information, please contact us at:

NSW Department of Planning, Housing and Infrastructure — Crown Lands

Nowra Land and Asset Management Team

PO Box 2155

DANGAR NSW 2309

Phone: 1300 886 235

Email: nowra.crownlands@crowland.nsw.gov.au

Web: <http://www.crownland.nsw.gov.au>

Privacy statement

The personal information you provide on this form is subject to the Privacy & Personal Information Protection Act 1989. It is being collected by NSW Department of Planning, Housing & Infrastructure and will be used for purposes related to this application. NSW Department of Planning, Housing & Infrastructure will not disclose your personal information to anybody else unless authorised by law. The provision of this information is voluntary or required to be supplied. If you choose not to provide the requested information we may not be able to process this application. You have the right to request access to, and correct details of, your personal information held by the department. Further information regarding privacy can be obtained from the NSW Department of Planning, Housing & Infrastructure website at www.dpie.nsw.gov.au/privacy.

Application type

Applicant is	☐ Company/Organisation ☐ Individual (s)
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Company/Organisation information

Please complete if the applicant is a company or other organisation

Company/Organisation			
Contact Person		Title	
Email			
ACN/ABN			
Registered address			
Postal address			
Work telephone			
Mobile telephone			
Fax			
APPLICANT INFORMATION			
Have any of the currently appointed directors and/or company secretaries ever been registered as banned & disqualified individuals with the Australian Securities and Investment Commission (ASIC)?			☐ Yes ☐ No
Have any of the currently appointed directors and/or company secretaries even been disqualified from managing corporations under Part 2d.6 of the Corporations Act 2001?			☐ Yes ☐ No
Has this entity or any affiliated entities, ever entered into voluntary administration, receivership, liquidation or insolvency?			☐ Yes ☐ No

If applicant is a business, a current business search with details of the directors is to be lodged with this application.

If you have responded 'yes' to the above questions, please attach further information with your application

Individual(s) - Applicant one details

This information may be used to positively identify you during your dealings with the Department

Salutation	☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Dr ☐ Other:		
First Name		Surname	
Date of Birth			
Email address			
Residential address			
Postal address			
Daytime phone contact			
Mobile telephone			
APPLICANT INFORMATION			
Have you ever been declared bankrupt or sought protection from any bankruptcy laws?		☐ Yes ☐ No	
Are you an Australian Citizen or Permanent Resident?		☐ Yes ☐ No	
Have you ever been convicted anywhere in Australia or overseas of an offence that resulted in at least 12 months imprisonment?		☐ Yes ☐ No	

If you have responded 'Yes' to the above questions, please attach further information with your application.

Individual(s) - Applicant two details

This information may be used to positively identify you during your dealings with the department

Please duplicate this page if there are more than two applicants.

Salutation	☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Dr ☐ Other:		
First Name		Surname	
Date of Birth			
Email			
Residential address			
Postal address			
Daytime phone contact			
Mobile telephone			
APPLICANT INFORMATION			
Have you ever been declared bankrupt or sought protection from any bankruptcy laws?		☐ Yes ☐ No	
Are you an Australian Citizen or Permanent Resident?		☐ Yes ☐ No	
Have you ever been convicted anywhere in Australia or overseas of an offence that resulted in at least 12 months imprisonment?		☐ Yes ☐ No	

If you have responded 'yes' to the above questions, please attach further information with your application.

Key Objectives

The key objective of the EOI is to attract a reputable business that is prepared to invest in the Premises, repair or redevelop the site to establish a high value, resilient and successful business that provides services to the local community. Community expectations are that the previously available slipway and boat maintenance services will continue to be provided.

Please describe how you propose to meet the objectives

Selection Criteria

The details provided in this section of your application will be used by the selection committee when making their recommendation on EOI submissions. Please provide as much detailed information as possible or attach your submission as a separate document

1. Development Proposal.

Provide details of proposed use of Crown land and business operations to be carried out from the premises.

Provide details of proposed use of site and how it aligns with community needs and expectations.

Proposed refurbishment/redevelopment of site including funding model, source of funding, committed future upgrades or redevelopment ability to fund proposals, source of funding and strategies for securing finance.

Proposed Planning Pathway for securing development approval for works and land uses.

2. Business Experience

Please outline your relevant experience in managing and operating commercial waterfront sites.

Please outline your capacity to manage an industrial workplace in accordance with Workplace Health & Safety Legislation.

Provide evidence of reliable and successful business performance in a relevant industry area including credential of key personnel and the extent of their involvement in the proposal.

Provide evidence of experience in the successful consultation planning and delivery of capital works programs.

Provide details of referees who can attest to previous business experience.

3. Financial Viability & Capability

Financial viability of the proposal and financial capacity of the Applicant to fund and manage the proposed repairs/refurbishments and a potential future capital works program.

Additional Comments

Are there any other details the Department needs to take into consideration in assessing your application?

Declaration

I			
And I			
☐ Declare that the details supplied on this form and any supporting documents attached are true and correct to the best of my knowledge ☐ Have read and understand the draft licence agreement and conditions of offer and agree to the terms and conditions contained in therein. ☐ Confirm that I am / we are able to commence operations on the site ☐ Declare that I am / we are over 18 years of age, and ☐ Understand an application fee applies should my application be successfully progress to the next stage - for further information, please refer to the Crown Lands website - Crown Lands - Application Fees and Rents			
☐ Submit a rental offer ☐	amounting to	\$	per annum plus CPI
Signature		Date	
Signature		Date	

Supporting documentation checklist

Ensure you have:

- ☐ Completed the EOI form
- ☐ Attached identification for each applicant
- ☐ Attached company or Incorporated Association documents if applicable
- ☐ Attached additional submission documents addressing project objectives and selection criteria detailed in the information package if applicable
- ☐ Attached supporting evidence substantiating your submission

Lodgement

Completed submissions must be posted or emailed to the contact listed for the relevant licensing opportunity. Submissions must be received no later than the time and date nominated for closing.

Office use only – Refer to the Receipting and Referrals Codes Document					
☐ BCD	☐ BCN	☐ DO	Code	Account number	
Fee Paid		Receipt Number		Date	