Enclosure permit—notification of transfer application

Use this form to notify the Department of Planning & Environment–Crown Lands (the department) when a parcel of land to which an enclosure permit is attached has been transferred to a new owner or sold.

Fee

$94.00 - For further information please refer to the NSW Department of Planning & Environment–Crown Lands website.

Contact us

For more information, please contact us at:

NSW Department of Planning & Environment–Crown Lands
PO Box 2155
DANGAR NSW 2309

Phone: 1300 886 235
Fax: 02 4925 3517
Email: enclosure.permits@crownland.nsw.gov.au
Web: crownland.nsw.gov.au

Privacy statement

The personal information you provide on this form is subject to the Privacy & Personal Information Protection Act 1989. It is being collected by NSW Department of Planning & Environment and will be used for purposes related to this application. NSW Department of Planning & Environment will not disclose your personal information to anybody else unless authorised by law. The provision of this information is voluntary or required to be supplied. If you choose not to provide the requested information we may not be able to process this application. You have the right to request access to, and correct details of, your personal information held by the department. Further information regarding privacy can be obtained from the NSW Department of Planning & Environment–Crown Lands website at www.crownland.nsw.gov.au

Enclosure permit—notification of transfer application

Applicant details

Salutation	☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Dr ☐ Other:
First name	
Surname	
Home address	
Postal address	
Home telephone	
Work	
Mobile	
Email address	

Property details

List details of related land

Lot/DPs	Parish/county	Locality/address	Local Govt. Area

Declaration

☐ I ☐ we,	advise that on the **date shown below,	☐ I ☐ we,	became holders of the specified land
A payment of $94 is attached with this application with a cheque or money order made payable to the department			

Enclosure permit no.:	
**Date of transfer of land	
Name	
Signature	
Date	

To be completed by lodging agent

Name	
Address	
Your reference	
Signature	
Date	

Lodgement

Email the completed form to: enclosure.permits@crownland.nsw.gov.au

Include fee payment - Cheque or Money Order payable to the Department of Planning & Environment–Crown Lands

Mail to: NSW Department of Planning & Environment–Crown Lands , PO Box 2155, DANGAR NSW 2309

Office use only – Refer to the Receipting and Referrals Codes Document					
☐ BCN	Referral Code	BCNEP	Receipting code	TEN/EP	
TRIM DOC		Fee Paid $		Receipt Number	
Account number		Date			