

Community groups and registered clubs rebate application form



Apply for a rebate

This form is for community groups and registered clubs to apply for a rebate on the rent of their tenure.

There are no departmental charges for lodging a Community Groups and Registered Clubs Rebate application.

All applications are considered on their own merits and are assessed in accordance with the *Crown land financial concessions policy IND-O-254 and Guideline—Crown land financial concessions*.

Contact us

For more information, please contact us at:

NSW Department of Planning, Industry and Environment—Crown Lands
PO Box 2155
DANGAR NSW 2309

Phone: 1300 886 235

Fax: 02 4925 3517

Email: enquiries@crowmland.nsw.gov.au

Web: www.industry.nsw.gov.au/lands

Lodgement

Email completed form to: enquiries@crowmland.nsw.gov.au or mail to:

NSW Department of Planning, Industry and Environment—Crown Lands
PO Box 2155
DANGAR NSW 2309

Privacy statement

The personal information you provide on this form is subject to the *Privacy & Personal Information Protection Act 1989*. It is being collected by NSW Department of Planning, Industry and Environment and will be used for purposes related to this application. NSW Department of Planning, Industry and Environment will not disclose your personal information to anybody else unless authorised by law. The provision of this information is voluntary or required to be supplied. If you choose not to provide the requested information we may not be able to process this application. You have the right to request access to, and correct details of, your personal information held by the department. Further information regarding privacy can be obtained from the NSW Department of Planning, Industry and Environment, at www.dpie.nsw.gov.au/privacy

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Community group rebate

To apply for a:

- Community Volunteer Service Group (Category 1) rebate to reduce rent to the statutory minimum rent, or
- Single Interest and Sporting Groups (Category 2) 50% rebate on rent

please complete all of pages 2 and 3 of this form and lodge them with the supporting documents listed on page 3.

Applicant details

Organisation name		ABN or ACN	
Street address			
Postal address			
Phone		Email	
Property address*			

*Property address or Lot/Section/DP or Account Number or Notice Number (provide one)

Please answer all of the below

1. Please indicate which of the following applies to your organisation:
 - registered charity with Australian Charities and Not-for-profits Commission
 - incorporated under the *Associations Incorporation Act 2009*
 - holds an Authority under the *Charitable Fundraising Act 1991*
 - none of the above—you are not eligible for a Community Group Rebate. Please contact us if you would like to discuss further.
2. Is the primary purpose of your organisation to provide services or facilities:
 - that are of benefit to the welfare of the general community
 - for members or users, rather than for the general community
 - other users—please specify:

-
3. Does your organisation use the holding primarily for:
 - the specified purpose
 - the benefit of the sporting or other single interest group
 - other purpose or benefit—please specify:
-

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4. Is your organisation largely supported by volunteers?

yes

no

Supporting documentation and declaration

For the department to consider your application you must lodge a completed application form with the supporting documentation listed below and you must complete the declaration below.

Checklist of supporting documentation

- Evidence of registration with Australian Charities and Not-for-profits Commission,
 - or Incorporation under the *Associations Incorporations Act 2009*,
 - or Authority under the *Charitable Fundraising Act 1991*
- Evidence of the purpose, operations and constitution of the organisation
- If largely supported by volunteers, evidence to support this
- Other documentation to support your application

Declaration

I declare that I am authorised to make this application and the information provided on this form is accurate to the best of my knowledge and belief:

Name		Position	
Signature		Date	

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Registered clubs rebate

To apply for a Registered Clubs rebate on rent of either 50% (Category 3a), or 20% (Category 3b), please complete all of page 4 and lodge it with the supporting documents listed below.

Applicant details

Organisation name		ABN or ACN	
Street address			
Postal address			
Phone		Email	
Property address*			

*Property address or Lot/Section/DP or Account Number or Notice Number (provide one)

Please answer all of the below

1. Is the club registered under the *Registered Clubs Act 1976*?
 yes
 no—you are not eligible. Please contact us if you would like to discuss further.
2. Is the higher of your annual gaming revenue (that is from poker machines) or annual gross revenue (exclusive)
 less than \$0.5 million
 between \$0.5 million and \$1.0 million inclusive
 greater than \$1.0 million—you are not eligible. Please contact us if you would like to discuss further.

Supporting documentation and declaration

For the department to consider your application, you must lodge a completed application form with the supporting documentation below and complete the declaration below.

Checklist of supporting documentation

- Evidence of current registration under the *Registered Clubs Act 1976*
- Audited financial statements (must include income statement) for the two most recent financial years. We will request more statements or information if there are unexplained variations between statements, or if annual gaming revenue cannot be identified from the information provided.
- Other documentation to support your application

Declaration

I declare and affirm that I am authorised to make this application and the information provided on this form is accurate to the best of my knowledge and belief:

Name		Position	
Signature		Date	