



**The Crown land Community Engagement Strategy (the Strategy) has been developed as a key requirement of the *Crown Land Management Act 2016* to ensure community input is actively sought and considered before decisions are made about the management of Crown land. The Strategy is a statutory document and the processes and procedures it outlines must be followed by the NSW Department of Industry and all non-council Crown land managers.**

#### **The Guidance and Resources document**

A *Guidance and Resources* document has been developed as a tool kit for non-council Crown land managers. This tool will help identify engagement requirements and guide the selection of appropriate engagement methods.

The Guidance and Resources document has many useful templates and checklists and is a step-by-step guide to implementing the Strategy. You can find the Guidance and Resources document on the NSW Department of Industry website.

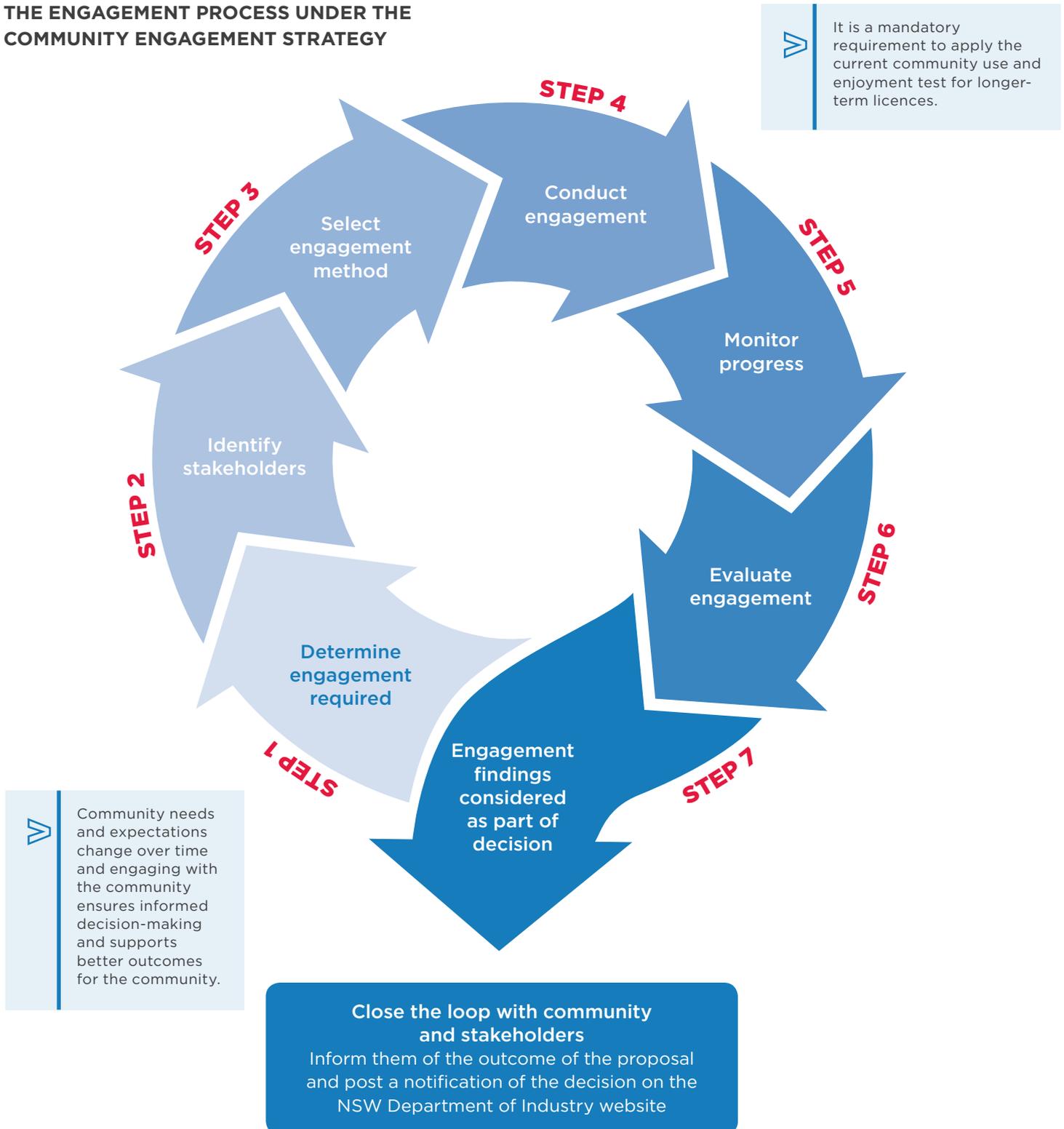
# ABOUT THE CROWN LAND COMMUNITY ENGAGEMENT STRATEGY

## THE ENGAGEMENT PROCESS

The Strategy in combination with the *Guidance and Resources* document, directs non-council Crown land managers through a series of steps to assess, deliver, evaluate and report on engagement activities for specific types of activities and dealings on Crown land. The steps of the engagement process follow a cycle, with engagement occurring progressively.

It is a mandatory requirement to 'close the loop' with stakeholders and make sure they are informed of the outcome of the proposal. The steps in the engagement process are outlined in the diagram below.

## THE ENGAGEMENT PROCESS UNDER THE COMMUNITY ENGAGEMENT STRATEGY



## SUMMARY OF ENGAGEMENT REQUIREMENTS

As shown in the engagement process diagram, non-council Crown land managers must engage with the community and stakeholders before and after a decision has been made about the proposed activity.

The diagram below summarises key steps for engaging with the community and stakeholders under the Strategy. This is a summary only and non-council Crown land managers should refer to the Strategy and *Guidance and Resources* document for further details.



## The current community use and enjoyment test

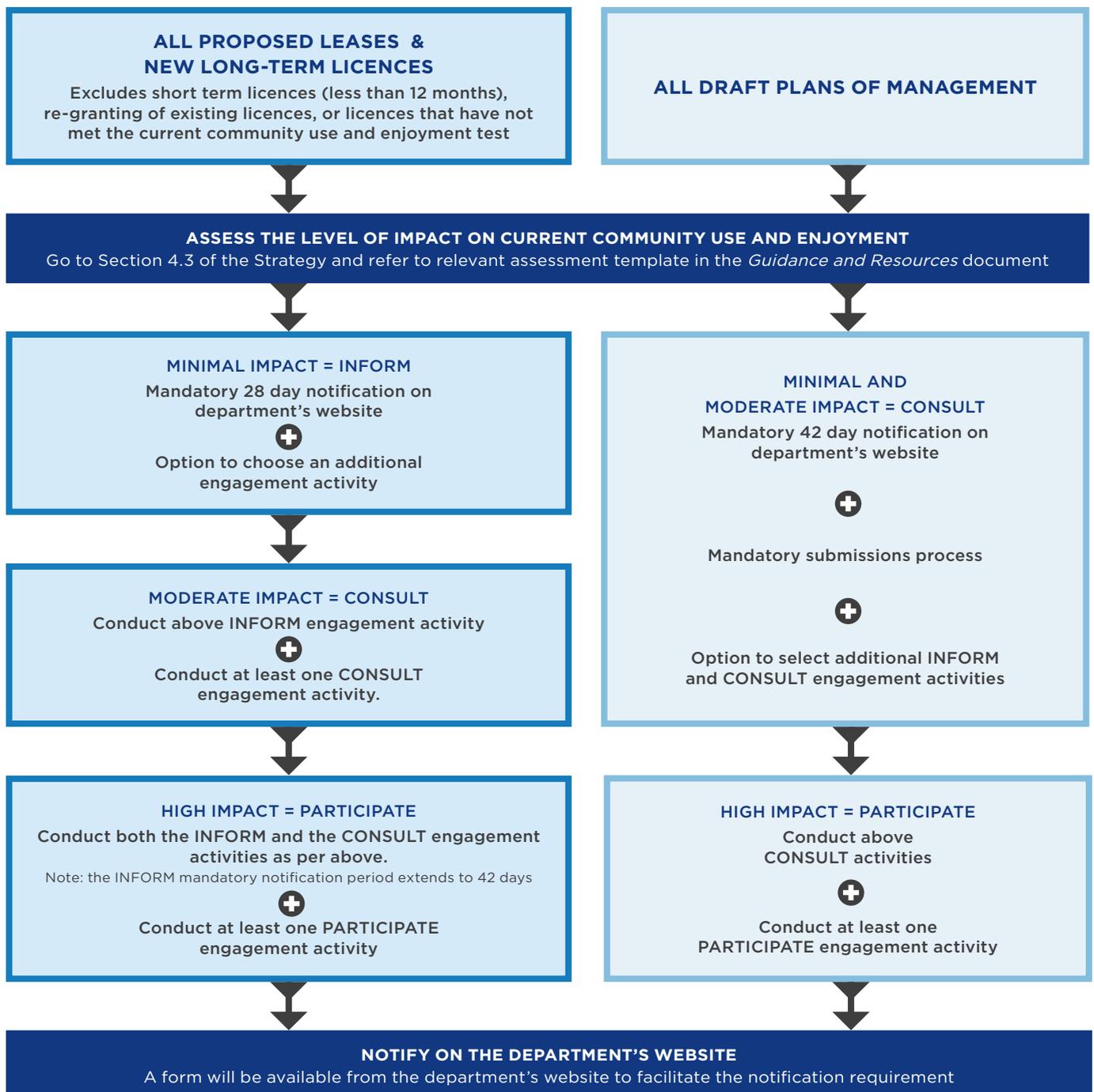
Non-council Crown land managers must carry out the 'current community use and enjoyment test' for licences longer than 12 months that are proposing a new use on the land. This will identify when engagement is required.

The test is met where the community is currently using or enjoying the land and the proposed dealing or activity would have an adverse impact on that use or enjoyment.

If the community is enjoying the land for its social, cultural or heritage values—and this enjoyment would be adversely impacted—the test will be met and engagement will be required.

Refer to Section 4.2 of the Strategy and Section B2 of the *Guidance and Resources* document.

If the test is not met, then no engagement is required before a decision is made for the proposed licence. However, the non-council Crown land manager must ensure that notification of the completed licence is published on the department's website.



\*There are no post-decision notification requirements for short-term licences (duration of less than 12 months)

## Remember



The *Community Engagement Strategy* is a statutory requirement and while the information in this brochure is provided as a helpful guide, non-council Crown land managers must read the Strategy and familiarise themselves with the relevant requirements for their proposed activities.



The *Guidance and Resources* document has been developed to support non-council Crown land managers and department staff comply with the Strategy's requirements.



The *Guidance and Resources* document includes step-by-step prompts and templates to help with the implementation of the Strategy.



The Strategy's engagement requirements are the minimum required to ensure decisions about Crown land are made in an open and transparent way—they do not stop you carrying out additional engagement.



Engagement with Aboriginal people and communities is a key requirement and should occur as early as possible in the process. Non-council Crown land managers should identify and acknowledge relevant affected Aboriginal peoples and communities who may be interested or impacted by the proposed activity. Don't forget to reach out to groups such as NTSCORP and Local Aboriginal Land Councils.



The NSW Department of Industry is available to answer your questions and assist with implementation of the Strategy. Information such as fact sheets and answers to frequently asked questions are available from the website.



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