



Description of Form

This form should be used to request a conveyancing search – it is for Solicitors and Conveyancing Agents use only. Search results will not be provided until full payment has been received. Customers who receive personal information in response to this request are reminded that they may be subject to the provisions of NSW and/or Commonwealth privacy legislation regarding the storage, use and disclosure of personal information.

Privacy statement

The personal information you provide on this form is subject to the Privacy & Personal Information Protection Act 1989. It is being collected by NSW Department of Industry, Skills and Regional Development and will be used for purposes related to the application. NSW Department of Industry, Skills and Regional Development will not disclose your personal information to anybody else unless authorised by law. The provision of this information is voluntary or required to be supplied. If you choose not to provide the requested information we may not be able to process this application. You have the right to request access to, and correct details of, your personal information held by the department. Further information regarding privacy can be obtained from the NSW Department of Industry, Skills and Regional Development website at

www.industry.nsw.gov.au/legal/privacy

Solicitor or Search Agent Details

| | | | |
|-------------------------------------|--|--------------------|--|
| Solicitors Name | | | |
| Business Address | | | |
| Postal Address | | | |
| Telephone - Work | | Telephone - Mobile | |
| Solicitor/Search Agent Contact Name | | | |
| Email Address | | | |
| Solicitors Reference | | | |

Search Criteria

Questions marked with (*) are mandatory

| | | | |
|--|---|-------------------------|----------------------------------|
| Search Type | <input type="checkbox"/> Conveyancing Search | | <input type="checkbox"/> Diagram |
| Account/Tenure | | | |
| Holder(s) | | | |
| Lot/DP | Parish County | Local Govt. Area | Locality / Street Address |
| | | | |
| The search is required for the purposes of: | <input type="checkbox"/> Sale <input type="checkbox"/> Purchase <input type="checkbox"/> Other please specify: | | |
| I am acting on behalf of (*) | <input type="checkbox"/> Purchaser | | <input type="checkbox"/> Vendor |
| Name (*) | | | |
| Address (*) | | | |
| Search should disclose the status of the account as at (Date): | | | |

Declaration

I hereby undertake to use this information only for a lawful purpose with respect to the conveyance of land. I acknowledge that payment will accompany this application.

| | | | |
|-----------------------|--|------|--|
| Name | | | |
| Applicant's Signature | | Date | |

Fee

Tick appropriate:

- \$71.20 - Pay by cheque. Enclose a cheque payable to Department of Industry - Lands or
 \$71.20 - Pay by money order. Enclose a money order payable to Department of Industry - Lands

Lodgement

→Mail to Department of Industry - Lands, PO Box 2155 DANGAR NSW 2309

→Email to searches@crowland.nsw.gov.au (for monthly account holders only)→Fax to (02) 4925 3517 (for monthly account holders only)

| | | | | | |
|--|------|------|--------------|----------------|--|
| Office use only – Refer to the Receipting and Referrals Codes Document | | | | | |
| <input type="checkbox"/> BCD | Code | TPS | Fee Paid | | |
| Receipt Number | | Date | | Account Number | |
| Entered by | | | Date entered | | |