



# Licence: revocation of existing domestic waterfront tenure and issue of a new licence

## Description of Form

This form is used when a domestic waterfront licence holder wishes to have their tenure revoked and a new licence issued to a proposed holder.

Note: All applications are considered on their own merits. No guarantee will be given as to the outcome of any application under the provisions of the Crown Land Act 1989.

## Important Information

Please refer to the supporting documentation checklist at the end of this form for details of documentation required to be lodged with this application.

## Fee

**\$438.40** - For further information on fees please refer to the [Fee schedule](#) on the NSW Department of Industry - Lands website.

## Contact Us

For more information, please contact us at:

Department of Industry - Lands  
PO Box 2155  
DANGAR NSW 2309

T: 1300 886 235 (option 1)  
F: 02 4925 3517

E: [accounts@crowland.nsw.gov.au](mailto:accounts@crowland.nsw.gov.au)  
W: [www.crowland.nsw.gov.au](http://www.crowland.nsw.gov.au)

## Privacy statement

The personal information you provide on this form is subject to the Privacy & Personal Information Protection Act 1989. It is being collected by NSW Department of Industry, Skills and Regional Development and will be used for purposes related to this application. NSW Department of Industry, Skills and Regional Development will not disclose your personal information to anybody else unless authorised by law. The provision of this information is voluntary or required to be supplied. If you choose not to provide the requested information we may not be able to process this application. You have the right to request access to, and correct details of, your personal information held by the department. Further information regarding privacy can be obtained from the NSW Department of Industry, Skills and Regional Development website at [www.industry.nsw.gov.au/legal/privacy](http://www.industry.nsw.gov.au/legal/privacy)

## Current holder details

### Current holder 1

Salutation	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms	<input type="checkbox"/> Miss	<input type="checkbox"/> Dr	<input type="checkbox"/> Other:
First Name		Surname				
Company Name						
Company contact person						
ABN/ACN						
Residential address						
Postal address						
Home		Work		Mobile		
Email						
Future contact details (if insufficient space below, please provide details and attach with application form)						

### Current holder 2

Salutation	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms	<input type="checkbox"/> Miss	<input type="checkbox"/> Dr	<input type="checkbox"/> Other:
First Name		Surname				
Company Name						
Company contact person						
ABN/ACN						
Residential address						
Postal address						
Home		Work		Mobile		
Email						
Future contact details (if insufficient space below, please provide details and attach with application form)						

## Declaration – current holder(s)

Licence/PO No:		Lot/Section/DP		Locality	
Date of transfer					
<input type="checkbox"/> I <input type="checkbox"/> We, being the holder/s of the licence specified below request that the licence / permission occupancy be revoked and a new licence to authorise the occupation be used to the new holder/s listed below. On termination, I forgo any right to remove any authorised structures (see below) on the land.					
Purpose of the existing licence					
Authorised Structures					
Signatures of holder 1		Date			
Signatures of holder 2		Date			

## Application type

Applicant is	<input type="checkbox"/> A Business / Company	<input type="checkbox"/> Individual(s)
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## Business / Company information

Please only complete if applicant is a business / company\*

Business / Company Name	
ABN/ACN	
Contact Person	
Email address	
Locality/Street address	
Postal address	
Contact telephone	

\* If applicant is a business / company, a current business / company search with details of the Directors is to be lodged with this application.

## Individual 1 (new holder)

Please only complete if applicant is an individual

Salutation	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr <input type="checkbox"/> Other:				
First Name		Surname			
Date of Birth					
Home address					
Postal address					
Email address					
Home telephone		Work		Mobile	

## Individual 2 (new holder)

Please only complete if there is more than one individual applicant

Salutation	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr <input type="checkbox"/> Other:				
First Name		Surname			
Date of Birth					
Home address					
Postal address					
Email address					
Home telephone		Work		Mobile	

## Declaration – new holder(s)

Proposed use of licence area					
Business / Company signature (if applicable)					
Signatures of individual 1		Date			
Signatures of individual 2		Date			

## To be completed by lodging agent

Salutation	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr <input type="checkbox"/> Other:				
First Name		Surname			
Organisation					
Address					
Contact Phone		Email			
Your reference					
Date					

## Fee

Tick appropriate:

- \$438.40** - Pay by cheque. Enclose a cheque payable to Department of Industry - Lands or  
 **\$438.40** - Pay by money order. Enclose a money order payable to Department of Industry - Lands

## Supporting documentation checklist

- If applicant is a business / company, a current company search with details of the Directors is to be lodged with this application.
- A set of photographs showing the current structure(s) / area below the mean high water mark. The photos should be recent and taken so as to show the WHOLE frontage and all structures presumed to be on public land. They should be taken at high tide and at low tide, and from offshore (if practicable) facing the property and similarly from onshore facing the water. If a boatshed forms part of the occupation, several photos of the interior are also required.
- A copy of a recent *identification survey* (no older than 2 years) prepared by a registered surveyor. The plan must plot to scale and detail the dimensions and the type of all existing structures, including any reclaimed area and any free standing piles below the mean high water mark. The survey is to specifically show the position of the deed mean high water mark in relation to the registered deposited plan boundaries. *Please include the calculated areas for each structure / area below the mean high water mark.*

**Deceased estates only, please provide the following:**

- Copy of will, death certificate and probate (if applicable).

## Lodgement

→ Mail to Department of Industry- Lands, PO Box 2155 DANGAR NSW 2309

Office use only – Refer to the Receipting and Referrals Codes Document				
<input type="checkbox"/> BCD	Referral Code	BCDLI	Receipting Code	TEN/LI/GEN
TRIM DOC		Fee paid	Receipt Number	
Account Number		Date		