



Crown Land Purchase: Enquiry Form

NEWCASTLE MAIL ROOM RECEIPT FILE: 17/09198

Description of Form

This form is used to lodge an enquiry to purchase Crown land other than the conversion of eligible perpetual or term leases to freehold. If you are a holder of a eligible perpetual lease or term lease and wish to convert your lease to freehold please refer to Perpetual Lease Facts on the Department website and application form at http://www.crownland.nsw.gov.au/crown_land/fees_and_forms/forms.

Important Information

The Department of Industry receives a large number of requests to purchase Crown land each year. Before any sale can be progressed, the land is required to be assessed in accordance with Crown land legislation, other State and Commonwealth land allocation legislation, and Departmental sale & disposal policy and guidelines. Only a small number of sales are progressed annually.

Enquiries for the sale of Crown land that lead to the following outcomes will be considered:

- that leads to significant economic development and job creation for the State of NSW,
- that services the needs of key stakeholders such as local government authorities, other government agencies and non-profit organisations that are providing core services for the NSW community,
- that provides for the consolidation of property and or resolution of property ownership issues where disposal of Crown land is considered in the public interest.

Where sale of Crown land is approved, State government policy directs that Crown land is sold at current market value and sold through a public competitive process. Enquiries to purchase by direct negotiation will only be considered where the sale conforms to the State government's Direct Negotiations Policy for the Sale or Lease of Crown Land (policy IND-0-182) which can found on the Department of Industry website http://www.crownland.nsw.gov.au/about_crown_land/publications/our-policies.

Process

If you have decided to proceed with an enquiry you are required to complete the attached Enquiry Form.

New enquiries will be reviewed monthly by a Crown Land Sales Review Panel. Sales that deliver the above outcomes will be considered for further assessment. The Department will contact enquiring parties where the enquiry has been approved for further assessment (please allow 4 to 6 weeks for initial review and response by the Department). Enquiries that are not progressed for assessment will remain registered with the Department for future consideration (enquiring parties will be notified of this outcome).

Given that only a small number of sales are completed each year, you are encouraged to consider alternatives to purchase such as:

- Applying for a Crown land licence (http://www.crownland.nsw.gov.au/crown_land/leases).
- Applying for a Crown land lease where exclusive use of the land is required (see web address above).
- Continuing with an existing Crown tenure currently issued by the Department.

Fee

No fee is charged for lodgement of this enquiry form. Administrative fees will be applicable where a sale is approved for direct negotiation.

Contact Us

Department of Industry
PO Box 2185
DANGAR NSW 2309
P: 1300 886 235
W: www.crownland.nsw.gov.au

Privacy statement

The personal information you provide on this form is subject to the Privacy & Personal Information Protection Act 1989. It is being collected by NSW Department of Industry and will be used for purposes related to this application. NSW Department of Industry will not disclose your personal information to anybody else unless authorised by law. The provision of this information is voluntary or required to be supplied. If you choose not to provide the requested information we may not be able to process this application. You have the right to request access to, and correct details of, your personal information held by the department. Further information regarding privacy can be obtained from the NSW Department of Industry website at www.industry.nsw.gov.au/legal/privacy

Enquiring Party's Information

This information may be used to positively identify you during your dealings with the Department

As the Enquiring Party are you?	An <input type="checkbox"/> Individual/s , or a	<input type="checkbox"/> Business/Company , or an	<input type="checkbox"/> Agent / Advocate
Business / Company Name*			
ABN/ACN*			
Salutation	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr <input type="checkbox"/> Other:		
First Name		Surname	
Email address:			
Street Address			
Postal address			
Daytime contact		Mobile	Fax

* If the Enquiring Party is a business / company, a current ASIC search with details of the Directors is to be lodged with this enquiry form. If you are representing the Enquiring Party nominated above as an Agent or other advocate you must provide a copy of authority to act from the individual or entity that you represent.

Details about the Enquiring Party's current land interests

Please complete the following sections for correct identification of land.

Particulars of adjoining land owned or held by the Enquiring Party

Please provide details below of land associated or adjoining the land that you are enquiring about.

Lot / Section / Plan No.	
Local Government Area	
Locality/ Street address	

Particulars of an existing Crown land tenure held by the Enquiring Party

Please provide details below of any tenure associated with the land that you are enquiring about.

Licence / Lease Number.	
Licencee / Lessee Name	
Tenure Purpose	
Tenure End Date	

Please identify the Crown land in which you are expressing an interest

Attach a copy of any relevant map, street directory or sketch to show the location and boundary of the land.

Lot / Section / Plan No.	
Local Government Area	
Property Address (or locality)	

Proposed Use of the Crown Land If Purchased

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Additional Information

<p>Would the sale of this site provide benefit to the State of NSW? Eg. Development for creation of jobs, economic benefit</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If yes, please detail proposed development expenditure and number of jobs likely to be created during development and long term:</p>
<p>Do you have an existing interest in this site?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If yes, please provide details:</p>
<p>Is there any current occupation on the site?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If yes, what occupation/infrastructure exists on the site:</p>
<p>Have you enquired previously?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If yes, please provide details:</p>

Sale Process

Please indicate likely sale process for your enquiry.

Sale is to proceed by?	<input type="checkbox"/> Public Competition	<input type="checkbox"/> Direct Negotiation*
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* I acknowledge that if applying to purchase by direct negotiation I have read the State government's Direct Negotiations Policy for the Sale or Lease of Crown Land (policy IND-0-182) which can found on the Department of Industry website http://www.crownland.nsw.gov.au/about_crown_land/publications/our-policies and have attached a submission outlining a business case addressing direct negotiation criteria.

Supporting Documentation

- Attach a detailed site plan, diagram or survey showing the location of the proposal;
- Attach a detailed description of proposed purchase, sufficient to understand its full extent and likely impacts;

Declaration & Acknowledgement of Sale Process

- I acknowledge that the lodging of this enquiry does not guarantee purchase or sale of the land;
- I acknowledge that the Crown land will be sold by Public Competition at Current Market Value unless otherwise approved in accordance with Direct Negotiations Policy for the Sale or Lease of Crown Land.

Name:			
Signature		Date	

Lodgement

- ➔ **Mail** to Department of Industry, PO Box 2185 DANGAR NSW 2309.
- ➔ **Email** to cl.sales@crowland.nsw.gov.au.