



## Description of Form

This form is to be used to apply for a domestic waterfront licence where applicants wish to share waterfront facilities.

## Important Information

Please refer to supporting documentation at the end of this form for details of documents required when lodging this application. If your application is approved a separate licence agreement will be issued to each part to the sharing agreement.

## Fee

\$438.40 - For further information on fees please refer to the [Fee schedule](#) on the NSW Department of Industry - Lands website.

## Contact Us

For further information, please contact us at:

Waterfront Tenures team  
Department of Industry - Lands  
PO Box 2215  
DANGAR NSW 2309

T: 1300 886 235 (option 3) or 02 4925 4110  
F: 02 4925 3517  
E: [waterfront.tenures@crowland.nsw.gov.au](mailto:waterfront.tenures@crowland.nsw.gov.au)  
W: [www.crowland.nsw.gov.au](http://www.crowland.nsw.gov.au)

## Privacy statement

The personal information you provide on this form is subject to the Privacy & Personal Information Protection Act 1989. It is being collected by NSW Department of Industry, Skills and Regional Development and will be used for purposes related to this application. NSW Department of Industry, Skills and Regional Development will not disclose your personal information to anybody else unless authorised by law. The provision of this information is voluntary or required to be supplied. If you choose not to provide the requested information we may not be able to process this application. You have the right to request access to, and correct details of, your personal information held by the department. Further information regarding privacy can be obtained from the NSW Department of Industry, Skills and Regional Development website at [www.industry.nsw.gov.au/legal/privacy](http://www.industry.nsw.gov.au/legal/privacy)

## Applicant details

### Applicant 1:

Salutation	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr <input type="checkbox"/> Other:		
First Name		Surname	
Date of Birth			
Organisation / Business Name			
Organisation / Business Contact Person			
ABN/ACN			
Home address			
Postal address			
Email address			
Home telephone		Mobile	

### Applicant 2:

Salutation	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr <input type="checkbox"/> Other:		
First Name		Surname	
Date of Birth			
Organisation / Business Name			
Organisation / Business Contact Person			
ABN/ACN			
Home address			
Postal address			
Email address			
Home telephone		Mobile	

## Property Details

### Property 1: List details of property where waterfront facilities will be shared

Property Name			
Property Address			
Parish / County			
LGA			
Lot		DP	
Licence number (if known)			

### Property 2: List details of property where waterfront facilities will be shared

Property Name			
Property Address			
Parish / County			
LGA			
Lot		DP	
Licence number (if known)			

## Facilities for joint/sole use

**Property 1:** List the structures/facilities to be shared between parties and structures/facilities for sole use

Structures to be shared	
Structures for sole use	

**Property 2:** List the structures/facilities to be shared between parties and structures/facilities for sole use

Structures to be shared	
Structures for sole use	

## Consent of parties

Consent must be obtained from all parties subject to the sharing arrangement.

**Property 1:**

Name of landholder/s	
Property address	
Signature/s	

**Property 2:**

Name of landholder	
Property address	
Signature/s	

## Fee

Tick appropriate:

- \$438.40** Pay by cheque. Enclose a cheque payable to Department of Industry- Lands or  
 **\$438.40** Pay by money order. Enclose a money order payable to Department of Industry - Lands

## Supporting documentation checklist

- If applicant is a business/company, provide a current company search (or extract) with details of Directors.  
 A set of recent photographs showing the current structure(s) and area below the mean high water mark. The photos must show the WHOLE frontage and all structures presumed to be on public land, taken at high tide and at low tide, from offshore (if practicable) facing the property and from onshore facing the water. If a boatshed forms part of the occupation, several photos of the interior are also required.  
 A copy of a recent identification survey (no older than 2 years) prepared by a registered surveyor. The plan must plot to scale and detail the dimensions and the type of all existing structures, including any reclaimed area and any free standing mooring piles below the mean high water mark. The survey must show the position of the deed mean high water mark in relation to the registered deposited plan boundaries and must include the calculated areas for each structure and area below the mean high water mark.

## Lodgement

→ Mail to Department of Industry - Lands, PO Box 2155 DANGAR NSW 2309

Office use only – Refer to the Receipting and Referrals Codes Document					
<input type="checkbox"/> BCD	<input type="checkbox"/> BCN	<input type="checkbox"/> DO	Code	Account Number	
Fee Paid		Receipt Number		TRIM	
Checked by			Date		