

# Crown Cemeteries Advisory Committee



Land and Property  
Management Authority

The Minister for Lands has established the Crown Cemeteries Advisory Committee (CCAC) under Section 12(2) of the *Crown Lands Act 1989* to provide advice on matters affecting the management of Crown cemeteries in New South Wales.

The CCAC will comprise the following members.

- One representative from the Land and Property Management Authority (LPMA) (Chair).
- One representative from Heritage Branch of the Department of Planning.
- One representative of the National Trust of Australia.
- One representative from the Department of Health.
- Two representatives from council managed Crown reserve cemeteries (at least one from rural or regional NSW).
- Five representatives from Crown reserve cemeteries to which the by-laws applied as at the 30 June 2009.
- One representative of the Community Relations Commission.
- One representative of the Office of Australian War Graves.
- Three community representatives appointed by the Minister.

In addition, the Minister may invite observers to the CCAC. The Minister has initially invited a representative of the Australian Funeral Directors Association – NSW and ACT Division, as well as a representative of the Cemetery and Crematoria Association of NSW.

Membership will generally be for a period of five years. However, two Crown Cemetery, one council, and two community representatives will be initially appointed for a half term, that is, two and a half year terms. Members may be reappointed.

CCAC membership is honorary. Appointees are entitled to reimbursement of out-of-pocket expenses incurred in attending meetings or conducting CCAC business.

Community members will be appointed in their own right and not as representatives of particular organisations or interest groups.

The CCAC will perform a number of functions, including:

- preparing advice to the Minister for Lands on proposals by Crown Cemeteries to enhance the sustainability of their operations
- preparing advice for the Minister on appeals against the decisions of individual Crown Cemeteries
- preparing draft documents and information packages on matters pertaining to cemetery management and the rights and responsibilities of holders of burial rights within Crown cemeteries
- investigating areas of future reform in NSW burial policy
- liaising with industry-wide stakeholders on matters affecting cemetery management.

The CCAC will meet at least four times a year, with an agenda and associated papers being distributed in advance.

In applying for membership of the CCAC, applicants should be prepared to commit themselves to attend meetings regularly and to participate in CCAC activities.

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